



JOB POSTING

The Ali Forney Center (AFC) is hiring on-call, part-time and full-time youth counselors for our Housing Programs. AFC provides residential services to homeless/unstably-housed LGBT young people ages 16-24, in supportive, LGBT-affirming environments.

Primary responsibilities include: maintaining a safe space, providing crisis counseling and mediation/conflict resolution as needed, facilitating groups and recreational activities, and documentation of services.

Ability and willingness to work flexible hours including overnight hours, weekends and holidays required. The overnight position is an awake position - sleeping is not permitted during the shift. Shifts are generally 12 hours in length. Sites are located in Manhattan, Queens and Brooklyn.

Experience and understanding of LGBTQ youth culture and issues facing unstably housed young people required. High school diploma or GED certificate required. Experience in a residential setting preferred. Fire Guard Certification a plus. Salary is non-negotiable and is \$14.00/hour.

Email resume, letter of interest and work availability to: jobs@aliforneycenter.org. No phone calls, please.



JOB DESCRIPTION

JOB TITLE	FLSA STATUS	PROGRAM	MANAGER
Youth Counselor	Non-Exempt	Cross-Programmatic	Overnight Supervisor

WORKDAYS						
<input checked="" type="checkbox"/> Monday	<input checked="" type="checkbox"/> Tuesday	<input checked="" type="checkbox"/> Wednesday	<input checked="" type="checkbox"/> Thursday	<input checked="" type="checkbox"/> Friday	<input checked="" type="checkbox"/> Saturday	<input checked="" type="checkbox"/> Sunday

FUNCTION

This position has direct responsibility for the day-to-day operation of the housing program. Youth Counselors create and supervise a safe, affirming environment for residents to meet their needs and progress on goals. They provide one-on-one and group counseling, and oversee the functioning of the site. Youth Counselors must be organized and able to work and solve problems independently, and communicate effectively with supervisors.

- TOP RESPONSIBILITIES**
- Monitor and supervise youth in program to provide a safe, clean and secure environment
 - Maintain a safe, respectful, hospitable, and professional atmosphere
 - Provide personal behavioral counseling and referrals
 - Facilitate groups or activities as needed
 - Prepare and supervise meals
 - Help maintain consistency in delivery of services and with regards to programmatic policies
 - Document daily services, maintain client charts, progress notes, and group notes
 - Communicate with treatment team, IT and Facilities, and program supervisors
 - Attend mandatory staff meetings and regular supervision

EDUCATION REQUIREMENTS			
<input checked="" type="checkbox"/> High School	<input type="checkbox"/> Vocational Training	<input type="checkbox"/> Undergraduate Degree	<input type="checkbox"/> Masters Degree
Training/Experience in youth social services required.			

TECHNICAL SKILL REQUIREMENTS

Computer knowledge and competent writing skills.

QUALIFICATION NEEDED

Must be highly organized and able to work independently. Experience working with adolescent/young adult population required. Knowledge of psychosocial needs of LGBTQ/homeless population is helpful. Experience in individual and group behavioral counseling. Ability and willingness to work flexible hours, weekends and holidays; may include overnight shifts. Youth Counselors are required to remain awake for the entire duration of their shifts.